National United University Enrollment Regulations for International Students

Passed by the 2nd Academic Affairs Meeting in the 1st Semester of 2003 Academic Year on January 13, 2004
Consent for Future Referenced by Ministry of Education in Letter No. Tai Wen Zih 093012978 on October 1, 2004

Passed by the 1st Academic Affairs Meeting in the 1st Semester of 2006 Academic Year on October 17, 2006
Consent for Future Referenced by Ministry of Education in Letter No. Tai Wen Zih 0950174971 on November 22, 2006
Passed by the 1st Admissions Committee Meeting in 2009 Academic Year on November 10, 2009
Consent for Future Referenced by Ministry of Education in Letter No. Tai Wen Zih 098201169 on November 20, 2009
Amended and Passed by the 2nd Admissions Committee Meeting in 2010 Academic Year on March 11, 2011
Amended and Passed by the 2nd Admissions Committee Meeting in 2011 Academic Year on June 19, 2012
Amended and Passed by the 1st Admissions Committee Meeting in 2013 Academic Year on November 19, 2013
Consent for Future Referenced by Ministry of Education in Letter No. Tai Wen (V) Zih 1020193277 on December 25, 2013

Article 1  These regulations are established in accordance with Article 6 of Ministry of Education Regulations Regarding International Students Undertaking Studies in Taiwan.

Article 2  An individual of foreign nationality who has never held a nationality status from Republic of China and is not qualified as an overseas Chinese student at the time of his or her application is eligible to apply for admission to National United University (hereinafter referred to as NUU).

An individual of foreign nationality, meeting the following criteria and having stayed overseas for more than six consecutive years at the time of his or her application, is eligible to apply for admission to National United University.

1. An individual holds a nationality status from Republic of China (R. O. C.) but never holds a household registration at the time of his or her application.

2. An individual had held a nationality status from R.O.C. but does not hold R. O. C. nationality status at the time of his or her application, and the time period between the annulled R.O.C. nationality status granted by Ministry of the Interior and his or her application lasts no less than eight years.

3. Individuals mentioned in Subparagraphs 1 and 2 must neither have studied in Taiwan under the status of overseas Chinese nor received placement permission for an academic year by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign citizen who is recommended to study in Taiwan by foreign governments, organizations, or academic institutions and has never held a household registration in Taiwan is not subject to the aforementioned criteria after receiving approval from the designated authorized government educational institutions.

The final date for the six and eight year time period calculation as mentioned in the second paragraph should be the first date of the semester (February 1st or August 1st). The term, “overseas,” mentioned in the second subparagraph denotes countries and areas excluding Mainland China, Hong Kong, and Macau.

The term “consecutive” denotes that an international student cannot stay Taiwan for
more than the days regulated by Ministry of Education in per calendar year. However, if individuals who are in one of the following conditions and can provide related evidential documents are not subject to the regulation. The time they stay in Taiwan is not counted into their time stay overseas.

1. Individuals study in the techniques training class for overseas youths organized by overseas authorized government organizations or techniques training class acknowledged by Ministry of Education.

2. Individuals study in Mandarin language centers affiliated to tertiary educational institutions that can recruit international students and are acknowledged by Ministry of Education for less than two years.

3. Exchange students whose time of exchange is less than two years.

4. Individuals have an internship in Taiwan, approved by authorized institutions of central government, for less than two years.

Individuals hold both foreign and R. O. C. nationalities and apply for an annulment of their R. O. C. nationality status before the practice of the amendment of Enrollment Regulations for Non-Taiwanese Students on February 1, 2011 can apply for admission under the original regulations without being subject to the statement in the second subparagraph.

An individual who holds a foreign nationality status, is qualified as a permanent resident in Hong Kong and Macau, and never holds a household registration in Taiwan can apply for admission according to these regulations if he or she has stayed in Hong Kong, Macau, or overseas for more than six consecutive years at the time of his or her application.

The aforementioned term, “consecutive,” denotes that an individual stays in Taiwan for no more than 120 days in per calendar year. However, those who are in conditions described in subparagraphs 1 to 4 listed in paragraph 5 of Article 2 and can provide related evidential documents are not subject to the Regulations. Their stay in Taiwan is not counted into the aforementioned consecutive residence.

An individual who had been a citizen of People’s Republic of China and holds a foreign nationality status but does not holds a household registration in Taiwan can follow the Regulations to apply for admission if he or she has stayed overseas for more than six consecutive years at his or her time of application.

The aforementioned term, “consecutive,” denotes that an individual stays in Taiwan for no more than 120 days in per calendar year. However, those who are conditions described in subparagraphs 1 to 4 listed in paragraph 5 of Article 2 and can provide related evidential documents are not subject to the Regulations. Their stay in Taiwan is not counted into the aforementioned consecutive residence.

The final date for the six year time period calculation as mentioned in paragraph 1 and 3 should be the first date of the semester (February 1st or August 1st).

The definition of “overseas” stated in paragraphs 1 to 4 is the same as it defined in the fifth paragraph of Article 2.
Article 4

International students studying in Taiwan shall follow the Regulations to complete the application for programs, except graduate programs. If international students continue to study in Taiwan, their admission to universities should be the same as Taiwanese students.

Article 5

Mandarin is the main instructional language used in NUU. Applicants’ language proficiency is evaluated and acknowledged by Colleges, Departments, and Programs during the initial review of applicants’ qualification.

Article 6

NUU is responsible for establishing international student recruitment regulations which are reported to Ministry of Education to receive approval. NUU then creates a set of rules detailing degrees and programs offered, years of study, quota for admission, eligibility of application, means of reviewing or screening, and other relevant regulations.

Article 7

International students applying for admission to NUU should follow regulations stated on application and admission handbooks and submit the following documents to Office of Academic Affairs by the deadline. International students who are qualified through a review or screening process will be granted admission by NUU.

Applicants should submit the following documents.

1. Two Application Forms (Attach two-inched, bust, hat-off pictures)

2. Academic Credential Recognition Documents:
   1) Credentials from People's Republic of China: Follow the regulations of verifications and recognition for academic credentials from People’s Republic of China.
   2) Credentials from Hong Kong or Macau: Follow the regulations of verifications and recognition for academic credentials from diploma from Hong Kong or Macau.
   3) Credentials from Other Areas:
      i. Academic credentials received from overseas Taiwan schools or Taiwan businessmen’s schools in People’s Republic of China should be equivalent to academic credentials received from Taiwanese academic institutions of the same kind.
      ii. Academic credentials received from areas other than those mentioned in first two subclauses should follow Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education to transact. However, academic credentials received from foreign academic institutions’ campuses in China shall be verified by China’s notary offices and then examined by institutions designated or established by Executive Yuan or contracted private notary offices.

3. Two letter of recommendation.

4. Study Abroad Plan in Chinese or English.

5. Validated financial statements or full scholarship documents received from governments, tertiary educational institutions, or private organizations to show
applicants are funded sufficiently for their study in Taiwan.

6. Other documents required by Colleges, Departments, and/or Programs.

If documents mentioned in subparagraphs 2, 5, and 6 are not notarized and recognized by Taiwan’s overseas offices, Embassies, other authorized organizations by Ministry of Foreign Affairs, or designated or authorized organizations by Executive Yuan at the time when international students apply for admission, NUU can request to have documents reviewed and verified. If the said documents have been verified, NUU may request examination of the documents. If application documents submitted by international students are found to be counterfeited, fabricated, or altered, international students’ enrollment qualification will be cancelled. If international students have already enrolled in NUU, their enrollment will be revoked, and no relevant certificates pertaining to their study will be issued. If counterfeited, fabricated, or altered documents are discovered after international students have already graduated, their graduation qualifications and diploma will be cancelled.

International students who have completed a bachelor’s or higher degree continue to apply for a master program will not be subject to Subparagraph 2 of Paragraph 2 of Article 7, if they provide a graduation certificate and an official transcript listing grades from all semesters issued from academic institutions in Taiwan.

International students who graduate from overseas Taiwan schools, bilingual programs affiliated to senior high schools, or foreign curriculum programs affiliated to private senior high schools or below are not subjected to Article 4 and Subparagraph 2 of Paragraph 2 of Article 7 to apply for admission, if they provide a graduation certificate and an official transcript listing grades from all semesters issued from academic institutions in Taiwan.

International students will go through the following review processes in NUU.

1. All application documents are collected and organized by Admission Section, Offices of Academic Affairs and then sent to Colleges, Departments, and Programs for initial reviews. Colleges, Departments, and Programs at the stage of initial reviews can request applicants to take assessment of professional subjects or Mandarin proficiency.

2. Colleges, Departments, and Programs that receive international students’ applications should submit documents, such as meeting minutes, applications, and so forth, to Admission Section, Offices of Academic Affairs before the date of recruiting international students so that NUU International Student Recruitment Committee can review and reexamine those documents.

3. NUU International Student Recruitment Committee should organize a review and reexamination meeting before the date of recruiting international students. After he results of review and reexamination are approved by President, NUU will send admission notification to international students.

International students are recruited with additional student admission quota. The number of recruited international students is limited to take up 10% of the number of
recruited domestic students in the current semester. The number of recruited international students should be counted into the number of total recruited students in the academic year and reported to Ministry of Education for approval. However, programs that are jointly offered by NUU and foreign universities and approved by Ministry of Education are not subject to this Article.

International students can take up places at NUU available for domestic students within the approved admission quota which remains vacant for the academic year. Admission quota stated in Paragraph 1 cannot be taken up by international students who hold non-degree status.

Article 11 International students cannot apply for bachelor programs designed for returning education students, on-the-job master programs and programs with night classes or classes during holidays. However, international students who have received an Alien Residence Certificate, Permanent Residence Permit, or are enrolled in other courses ratified by Ministry of Education are exempted from this Article.

Article 12 While maintaining regular teaching and learning routines, Colleges, Departments, and Programs of NUU can sign partnership agreements with foreign academic institutions to recruit international exchange students who can enroll as part-time students by following the current international student enrollment procedures.

Article 13 International students who hold a bachelor degree from foreign universities recognized by Ministry of Education can apply for NUU’s master programs as part-time students (non-degree students) and should submit applications and other attachments as officially-admitted students at the time of their application.

Article 14 International students can start their study at the current semester if their enrollment occurs before one-third of the current semester or the first semester of the current academic year. If their enrollment occurs after one-third the current semester or the first semester of the current academic year, they should start their study at the second semester or the next academic year.

Article 15 When enrolling in NUU, new international students should attach medical and injury insurance that they purchase since the day they enter Taiwan with a valid time period of at least 6 months. Continuing international students should attach documents about medical and injury insurance or Taiwan National Health Insurance with a valid time period covering their stay in Taiwan. Those who do not have insurance should pay premiums to NUU who will be in charge of student insurance.

If insurance mentioned in the preceding paragraph is issued by foreign countries, it should be reviewed and recognized by Taiwan’s overseas offices.

Article 16 If international students are unable to understand in-class lectures due to their Mandarin language proficiency, they can suspend their study. Moreover, they should also follow relevant regulations to apply for suspension and resuming enrollment.

Article 17 After receiving admission for enrollment, international students should follow relevant
regulations to manage their student status and life. NUU should update international students’ information, such as enrollment, transferring, leave of absence, discontinuing study, or change or lose student status, to international student information management system designated by Ministry of Education promptly.

Article 18 International students should pay for fees and tuition according to the following regulations.
1. International students who are Taiwanese scholarship recipients that are recommended to study in Taiwan by Taiwan’s overseas offices and hold a permanent residence status should pay basic-fixed fees as domestic students.
2. International students who enroll in NUU according to NUU’s partnership agreements with foreign academic institutions should pay according to the agreements.
3. Except those mentioned in Subparagraph 1 and 2, international students who enroll in NUU should pay foreign student basic-fixed fees that are stipulated by NUU and no less than the basic-fixed fees stipulated by private universities.

International students who enroll in NUU before the amendment and practice of Guidelines for International Students to Study in Taiwan on February 1, 2011 should pay fees and tuition according to original regulations. NUU can allocate its budget to provide international students with scholarships or funding in order to encourage international students to study in Taiwan.

Article 19 After earning a bachelor’s degree, international students who receive approval from Ministry of Education to intern in Taiwan can extend their student status for no more than one year starting after graduation.

International students whose study is discontinued by NUU due to misconduct, poor academic performance, or being sentenced because of committing crimes cannot apply for NUU admission according to the regulations. If international students break the regulations, which is found to be true, their admission and enrollment will be cancelled, and oppositions cannot be filed.

During their study in Taiwan, international students who are permitted to have household registration, resident registration, and naturalize or restore R.O.C. nationality will lose their international student status and thus should withdraw from University.

International students who intend to transfer to other universities should follow National United University Guidelines to Recruit Transfer Students. However, if international students who withdraw from universities due to misconduct or being sentenced because of committing crimes cannot transfer to NUU.

Article 20 The establishment of special programs for international students due to international
academic cooperation projects or other special needs requires NUU to file an application to and receive ratification from Ministry of Education.

Article 21 NUU’s Office of Academic Affairs is responsible for recruiting international students. Office of Student Affairs is responsible for international students’ scholarship applications, mentoring, and other related matters and should organize activities for international students to mentor their life and study or improve the internationalization of campus in order to facilitate interaction between domestic students and international students.

Article 22 If international students violate Employment Service Act, which is investigated to be true, NUU should follow the regulations to address such violation immediately. If international students apply for leave of absence, discontinuing their study, or change or lost their student status, NUU should notify Bureau of Consular Affairs, Ministry of Foreign Affairs, and service centers of National Immigration Agency located at the same place as NUU, and also notify Ministry of Education.

Article 23 Concerns unexplained in Regulations shall be addressed according to MOE Regulations Regarding International Students Undertaking Studies in Taiwan.

Article 24 These Regulations become effective after being passed by NUU recruitment committee and approved by Ministry of Education. So do amended versions. These Regulations take effect on August 1, 2012. These Regulations take effect on June 23, 2014 according to the amendment of MOE Regulations Regarding International Students Undertaking Studies in Taiwan on June 23, 2014.