National United University Rules for International Students Undertaking Studies in Taiwan

Passed by the 2nd Academic Affairs Meeting in the 1st Semester of 2003 Academic Year on January 13, 2004
Consent for Future Referenced by Ministry of Education in Letter No. Tai Wen Zih 093012978 on October 1, 2004
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Amended and Passed by the 2nd Admissions Committee Meeting in 2010 Academic Year on March 11, 2011

Article 1  These rules are established in accordance with Article 5 of Ministry of Education Regulations Regarding International Students Undertaking Studies in Taiwan.

Article 2  An individual of foreign nationality who has never held a nationality status from Republic of China and is not qualified as an overseas Chinese student at the time of his or her application is eligible to apply for admission to National United University (hereinafter referred to as NUU).

An individual of foreign nationality, meeting the following criteria and having stayed overseas for more than six consecutive years at the time of his or her application, is eligible to apply for admission to National United University.

1. An individual holds a nationality status from Republic of China (R. O. C.) but never holds a household registration at the time of his or her application.

2. An individual had held a nationality status from R.O.C. but does not hold R. O. C. nationality status at the time of his or her application, and the time period between the annulled R.O.C. nationality status granted by Ministry of the Interior and his or her application lasts no less than eight years.

3. Individuals mentioned in subparagraphs 1 and 2 must neither have studied in Taiwan under the status of overseas Chinese nor received placement permission for an academic year by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign citizen who is recommended to study in Taiwan by foreign governments, organizations, or academic institutions and has never held a household registration in Taiwan is not subject to the aforementioned criteria after receiving approval from the designated authorized government educational institutions.

The final date for the six and eight year time period calculation as mentioned in the second paragraph should be the first date of the semester (February 1st or August 1st).

The term, “overseas,” mentioned in the second subparagraph denotes countries and areas excluding Mainland China, Hong Kong, and Macau.

The term “consecutive” denotes that an international student cannot stay Taiwan for more than the days regulated by Ministry of Education in per calendar year.

Article 3  International students studying in Taiwan shall follow the Regulations to complete the application for programs, except graduate programs. If international students continue to study in Taiwan, their admission to universities should be the same as Taiwanese students.

Article 4  Mandarin is the main instructional language used in NUU. Applicants’ language proficiency is evaluated and acknowledged by Colleges, Departments, and Programs during the initial review of applicants’ qualification.

Article 5  NUU is responsible for establishing international student recruitment regulations which are reported to Ministry of Education to receive approval. NUU then creates a set of rules detailing degrees and programs offered, years of study, quota for admission, eligibility of
Article 6

International students applying for admission to NUU should follow regulations stated on application and admission handbooks and submit the following documents to Office of Academic Affairs by the deadline. International students who are qualified through a review or screening process will be granted admission by NUU. Applicants should submit the following documents.

1. Two Application Forms (Attach two-inched, bust, hat-off pictures)
2. Academic credentials and official transcripts of the highest degree received from foreign academic institutions should be verified by Taiwan’s overseas offices, embassy, or other institutions authorized by Ministry of Foreign Affairs, or sealed and mailed by foreign academic institutions directly to NUU. Academic credentials and official transcripts, regardless of Chinese or English versions, should be notarized.
3. Two letters of recommendation.
4. Health examination record (including a HIV test).
5. Study broad plan in Chinese or English.
6. Validated financial statements issued, sealed, mailed by financial institutions to NUU to show applicants are funded sufficiently for their study in Taiwan.
7. Other documents required by Colleges, Departments, and/or Programs.

Academic credentials and other relevant documents received from foreign academic institutions, except those issued by Taiwan’s overseas academic institutions, should be verified in accordance of Ministry of Education Regulations Governing the Assessment and Recognition of Foreign Academic Credential for Universities.

Article 7

International students who have completed a bachelor’s or higher degree continue to apply for a master program will not be subject to Subparagraph 2 of Paragraph 2 of Article 6, if they provide a graduation certificate and an official transcript listing grades from all semesters issued from academic institutions in Taiwan.

International students who graduate from overseas Taiwan schools or bilingual programs affiliated to senior high schools in Taiwan are not subject to Article 3 and Subparagraph 2 of Paragraph 2 of Article 6 to apply for admission, if they provide a graduation certificate and an official transcript listing grades from all semesters issued from the said academic institutions.

Article 8

Applicants should follow NUU student recruitment handbook and submit documents listed in Article 6 to NUU Office of Academic Affairs to apply for admission by application deadline.

Article 9

The following reviewing and screening process will be adopted by NUU to recruit international students.

1. All application documents are collected by Admission Section, Office of Academic Affairs and sent to Colleges, Departments, and Programs for initial reviews. At the stage of initial reviews, Colleges, Departments, and Programs, if necessary, can request applicants to take assessment tests for professional subjects or Mandarin language proficiency.

2. Colleges, Departments, and Programs receiving applications should submit meeting minutes, application documents, and so forth to Admission Section, Office of Academic Affairs before timeline of recruiting international students so that NUU International Student Recruitment Committee can start the second reviewing and screening process.

3. NUU International Student Recruitment Committee will organize a meeting for a second review and screen. The results of the meeting will be approved by University President, and admission will be sent to international students. Admitted international students should report to and register in NUU by November 30, and their names, nationalities,
majors and years, departments, and programs will be collected. Information about whether they receive Taiwanese government’s scholarships or international student scholarships for universities subsidized by Ministry of Education will also be collected and reported to Ministry of Education.

Article 10 International students are recruited with additional student admission quota. The number of recruited international students is limited to take up 10% of the number of recruited domestic students in the current semester. The number of recruited international students should be counted into the number of total recruited students in the academic year and reported to Ministry of Education for approval.

International students can take up places at NUU available for domestic students within the approved admission quota which remains vacant for the academic year.

Admission quota stated in Paragraph 1 cannot be taken up by international students who hold non-degree status.

Article 11 International students cannot apply for bachelor programs designed for returning education students, on-the-job master programs and programs with night classes or classes during holidays. However, international students who have received an Alien Residence Certificate, Permanent Residence Permit, or are enrolled in other international courses ratified by Ministry of Education are exempted from this Article.

Article 12 While maintaining regular teaching and learning routines, Colleges, Departments, and Programs of NUU can sign partnership agreements with foreign academic institutions to recruit international exchange students who can enroll as part-time students by following the current international student enrollment procedures.

Article 13 International students who hold a bachelor degree from foreign universities recognized by Ministry of Education can apply for NUU’s master programs as part-time students (non-degree students) and should submit applications and other attachments as officially-admitted students at the time of their application.

Article 14 International students can start their study at the current semester if their enrollment occurs before one-third of the current semester or the first semester of the current academic year. If their enrollment occurs after one-third the current semester or the first semester of the current academic year, they should start their study at the second semester or the next academic year.

Article 15 When enrolling in NUU, international students should attach medical and injury insurance or Taiwan National Health Insurance with a valid time period covering their stay in Taiwan. Those who do not have insurance should pay premiums to NUU who will be in charge of student insurance.

Article 16 If international students are unable to understand in-class lectures due to their Mandarin language proficiency, they can suspend their study. Moreover, they should also follow relevant regulations to apply for suspension and resuming enrollment.

Article 17 After receiving admission for enrollment, international students should follow relevant regulations to manage their student status and life.

Article 18 International students should pay fees and/or tuition for their enrolled programs or credits in accordance with Ministry of Education fees and tuition regulations.

NUU can allocate its budget to provide international students with scholarships or funding in order to encourage international students to study in Taiwan.

Article 19 International students whose study is discontinued by NUU due to misconduct, poor academic performance, or being sentenced because of committing crimes cannot apply for NUU admission according to the regulations. If international students break the regulations, which is found to be true, their admission and enrollment will be cancelled,
and oppositions cannot be filed.
During their study in Taiwan, international students who are approved to have household registration, resident registration, and naturalize or restore R.O.C. nationality will lose their international student status and thus should withdraw from University.

Article 20 The establishment of special programs for international students due to international academic cooperation projects or other special needs requires NUU to file an application to and receive ratification from Ministry of Education.

Article 21 NUU’s Office of Academic Affairs is responsible for recruiting international students. Office of Student Affairs is responsible for international students’ scholarship applications, mentoring, and other related matters and should organize activities for international students to mentor their life and study or improve the internationalization of campus in order to facilitate interaction between domestic students and international students.

Article 22 When enrolling in NUU, new international students should attach medical and injury insurance that they purchase in foreign countries with a valid coverage date of at least four months upon their arrival at Taiwan. Continuing international students should attach documents related to Taiwan National Health Insurance.

If insurance mentioned in the preceding paragraph is issued by foreign countries, it should be reviewed and recognized by Taiwan’s overseas offices.

Article 23 If international students apply for leave of absence, withdrawal, or student status change or lost, NUU should notify Bureau of Consular Affairs, Ministry of Foreign Affairs, and service centers of National Immigration Agency located at the same place as NUU, and also notify Ministry of Education.

Article 24 Concerns unexplained in Rules shall be addressed according to MOE Regulations Regarding International Students Undertaking Studies in Taiwan.

Article 25 These Rules become effective after being passed by NUU recruitment committee and approved by Ministry of Education. So do amended versions.